



**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM
FIRE AND RESCUE AUTHORITY**

PERFORMANCE MONITORING COMMITTEE

MINUTES

of the meeting held on **27 JULY 2007** at The Council House, Old Market Square, Nottingham, from 10.00 am to 12.20 pm

Membership

Councillor M Wood (Chair)
Councillor J Hemsall
^ Councillor P Henshaw
^ Councillor H Holt
Councillor T Spencer

Members absent are marked ^

1 APOLOGY FOR ABSENCE

An apology for absence was received from Councillor Holt.

2 DECLARATIONS OF INTERESTS

No declarations of interests were made.

3 MINUTES

RESOLVED that the minutes of the last meeting held on 26 January 2007, copies of which had been circulated, be confirmed and signed by the Chair.

4 ANNUAL PERFORMANCE PLAN AND REVIEW 2007

RESOLVED that the report of the Chief Fire Officer, copies of which had been circulated, detailing the Annual Performance Plan and Review 2007, the Annual Report 2006/07 and the Best Value Performance Plan 2007/08, be noted.

5 BEST VALUE PERFORMANCE INDICATORS 2006/07

Further to minute 21 dated 26 January 2007, consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, updating the Committee on the performance of Nottinghamshire Fire and Rescue Authority against its statutory Best Value Performance Indicators, and to two presentations as follows:-

- (1) Pbvviews and Crystal reports by Mark Wilkinson;
- (2) Intelligence Based Modelling by Richard Martin, GIS (Geographical Information System) Analyst.

The main points of the presentations were as follows:-

Pbvviews (PBV) and Crystal reports

Pbvviews was a system by which best value and local performance indicator data could be analysed by measure, area, district and ward, and monitored against local and governmental targets and the authority's previous years' performance. Officers also met on a quarterly basis to conduct action planning as a result of a review of the data obtained from the system.

Crystal reports were a more detailed version of Pbvviews, and were reviewed on a monthly basis. The data, specifically targeted to the customer, could be broken down into distinct districts and time periods and exported into Word or Excel for more detailed analysis.

Intelligence Based Modelling (IBM)

IBM was a map-based system for the identification of areas with high incident rates to enable the targeting of resources. The system enabled hot-spots to be seen from a County or City perspective, down to street level. The data could also be overlaid, or 'stacked', to allow the user to compare the number of incidents with known areas of deprivation.

In response to questions and comments from members, Mr Wilkinson and Mr Martin gave the following additional information:-

- as a result of the introduction of PBV, senior managers were in a better position to monitor performance and address and resolve any issues quickly;
- dissemination of IBM information to partner organisations was achieved through the authority's Community Safety Group;
- outside influences, such as the long range weather forecast and the rise or fall in the value of scrap metal, were included within the systems so as to allow for forward planning i.e. predicted hot weather allowed planning for increased grass and scrubland fires, low scrap values allowed for planning for increased vehicle fires etc.

Best Value Performance Indicators (BVPIs)

In response to questions and comments from members, with regard to individual BVPIs, the following additional information was given:-

- 12i and ii (sickness levels) - an evaluation was currently being undertaken to investigate whether the existing system was 'fit for purpose' and represented best value;
- 2a (Equality Standard Level) - the Ad-Hoc Members Group on Equalities had not met recently as there was currently no Lead Equalities Officer within the authority, although it was hoped this situation would be rectified shortly due to the appointment of a new member of staff, and the issue surrounding the authority only being rated as Level 2 would be addressed;
- 11ii (Top 5% of earners from Ethnic Minority communities) - the target percentile had not been achieved due to the limited number of vacancies within this salary scale, although this was also acknowledged as a national problem i.e. Leicester had a 51% Asian population but had a performance comparable to Nottingham. To address the issues, ways of encouraging BME youngsters into the service were currently under investigation locally and nationally;
- 142ii (All primary fires) - the thanks of members, for the continued year-on-year improvement, would be cascaded to all stations within the authority;
- 143i (Deaths) - although there had only been 6 fire related deaths since April 2006, the authority was working to address 'at risk' groups and hoped to reduce the figure to zero through education and intervention.

RESOLVED

- (1) that the report be noted;**
- (2) that the thanks of the Committee, for the informative presentations by Mr Wilkinson and Mr Martin, be recorded;**
- (3) that the Assistant Chief Fire Officer (Information Services) be requested to:-**
 - (a) present a shortened version of the presentations, received by members today, to all members of the authority at their next away day;**
 - (b) submit reports, detailing the following, to the October 2007 meeting of this Committee:-**
 - (i) an analysis of 'white collar' sickness levels;**
 - (ii) floor targets in relation to BVPIs.**

6 DATES OF FUTURE MEETINGS

RESOLVED that the Committee meet at 10.00am on the following Fridays:-

<u>2007</u>	<u>2008</u>
26 October	25 January
	18 April